

Eureka High School Band Patrons Association By-Laws

Revised By-Laws – April 15, 2020

ARTICLE I. PURPOSE

- Section 1.01 To promote the activities and academic endeavors of the Marching, Symphonic, Concert and Jazz Bands, and the Color Guard and Winter Guard at Eureka High School (here in refer to as “Bands”)
- Section 1.02 To promote greater communications between the Bands and our various communities.
- Section 1.03 To promote closer relations between band parents and interested members of the community belonging to the Association.
- Section 1.04 To encourage greater attendance and support for all Band functions.
- Section 1.05 To raise supplemental funds to support band expenses.

ARTICLE II. MEMBERSHIP

- Section 2.01 Any individual or family, regardless of race, creed, color or disabilities, is eligible to become a member.
- Section 2.02 Membership will be activated upon the receipt of applicant's registration.

ARTICLE III. DUES

- Section 3.01 There are annual dues of \$15 per member (individual or family) due by the start of full band camp.

ARTICLE IV. OFFICERS AND BOARD OF DIRECTORS

- Section 4.01 Only parents or guardians of band students attending Eureka High School who are members in good standing shall qualify for election to the Board of Directors.
- Section 4.02 Seven Officers are to be elected annually: President, Vice President, Secretary, Treasurer, Guard Representative, Uniform Chair and Student Accounts Treasurer.
- Section 4.03 Two individuals, serving in a joint capacity may fill an office.
- Section 4.04 The Board of Directors shall consist of the Officers, the Band Director(s) and Chairs of Standing Committees.

ARTICLE V. DUTIES OF OFFICERS

- Section 5.01 The President shall preside at all of the General and Board of Directors meetings and conduct meetings according to parliamentary procedure. The President shall be an ex-officio member of all committees, and shall annually submit to the Board of Directors, for their approval, a list of chairmen for the Standing committees. The President shall appoint an Officer nominating committee at the March meeting. In the

event that any officer should resign, the President shall appoint an individual to serve in replacement for the remainder of the year.

- Section 5.02 The Vice President shall function in case of absence of the President and assume all the President's duties. In the event the President should resign, the 1st Vice President shall assume this office.
- Section 5.03 The Secretary shall keep minutes of General and Board of Directors meetings, handle correspondence, and be responsible for notifying members of the General meetings.
- Section 5.04 The Treasurer shall handle monies from group fundraising and donations and bank accounts in the name of the Association. The Treasurer shall disburse funds as directed and approved by the Board of Directors.
- Section 5.05 The Guard Representative shall be the liaison between the band and the Color Guard during marching season.
- Section 5.06 The Uniform Chair shall be responsible for assisting the Band Director(s) with the distribution and collection of Marching and Concert uniforms.
- Section 5.07 The Student Accounts Treasurer shall handle monies from individual student fundraising and donations, and bank accounts in the name of Student Accounts. The Student Accounts Treasurer shall disburse funds for the individual students' expenses.
- Section 5.08 Between General meetings, the Officers and Board of Directors are empowered to take all actions necessary for the proper functioning of the Association. Purchases over \$500.00 must have approval of the Board of Directors.

#### ARTICLE VI. DUTIES OF STANDING COMMITTEES

- Section 6.01 The Travel Committee shall be responsible for assisting the Band Director(s) with planning, scheduling, organizing, and providing chaperones and other support services for Band trips to locations outside of the Rockwood School District boundaries.
- Section 6.02 The Hospitality Committee shall be responsible for coordinating refreshments at designated events through the year.
- Section 6.03 The Pit Crew shall be responsible for securing the trucks to transport equipment for marching festivals and other musical events and helping move equipment at marching festivals and football games.
- Section 6.04 Special Projects Committees shall be established at the discretion of the board as needed to complete projects developed by the Band Patrons. The chairs of these committees will be voting members of the Band Patrons association.

#### ARTICLE VII. MEETINGS

- Section 7.01 General meetings shall be held in the Eureka High School Band Room, or a location near the Band Room as determined by the President. Each school year, the first meeting of the Association shall be scheduled as early as possible in order to effectively plan and coordinate activities for the year. Thereafter, meetings shall be held bi- or tri-monthly on specific dates to be selected by the President (and published by the Secretary) to best coordinate with Association needs and other School functions.
- Section 7.02 The Board of Directors meetings shall be held prior to each General meeting and more frequently as issues may dictate, at time, date and location to be selected by

the President. Closed sessions may be held at Board meetings, with attendance limited to the Board and specifically invited persons, at the discretion of the President.

#### ARTICLE VIII. VOTING AND QUORUM FOR MEETINGS

Section 8.01 Each member of the Board of Directors is allowed one vote, except that offices or chairmanships shared by more than one person are entitled to only one vote per office or chairmanship. A majority of the Officers shall constitute a quorum at any Board meeting. Decisions shall be made by a simple majority of votes cast.

Section 8.02 Each Member present at any General Meeting is allowed one vote. The Members present shall constitute a quorum at a General meeting of the membership of the Association, provided that a majority of the Officers are present. Decisions shall be made by a simple majority of the Members present.

#### ARTICLE IX. CHANGES TO THE BYLAWS

Section 9.01 Changes to the Bylaws must first be submitted to the Board of Directors in writing for discussion and recommendations.

Section 9.02 Final approval and acceptance of changes to the Bylaws will require a simple majority approval vote of Members present at any General meeting.